

Friends of Paraguay, Inc.
Proposal Submission Instructions

FUNDING INFORMATION

ABOUT FRIENDS OF PARAGUAY

Friends of Paraguay (FoP) is a registered 501(c)3 nonprofit organization in the United States of America. Its mission is to promote cross-cultural exchange and support Paraguayan social and economic development through a network of Returned Peace Corps Volunteers and other individuals and organizations connected with Paraguay.

Purpose of Funding

FoP provides small monetary grants for community projects that support culture initiatives, social initiatives, and economic development in Paraguay.

Eligible Applicants

Eligible applicants are community based organizations, registered non-profits, community committees in Paraguay, or similar organizations that have projects that are in progress or are planned to be completed within the nation of Paraguay.

While Friends of Paraguay strives to work closely with Peace Corps Paraguay and Peace Corps Paraguay volunteers, all grant applications must be submitted by a local Paraguayan to ensure local ownership and sustainability. PCVs are encouraged to assist community organizations with their proposal wherever feasible.

Estimated Award Amount

The 2026 Friends of Paraguay Grant cycle offers funding awards that fit within the following 4 funding tiers.

- 1 - 1.999 million guaraníes
- 2 - 3.999 million guaraníes
- 4 - 5.999 million guaraníes
- 6 - 8 million guaraníes

Applicants should select a funding tier and propose a total FoP Funds amount that fits within the chosen budget range. Please note this total can be any amount within the funding tier and should **not** include any cost share or matching amounts. budget total amount that fits within the chosen budget range.

Cost Share or Matching

Although there is not a required community match for this proposal, it is highly encouraged to submit proposals that leverage at least 25% of the total project cost through counterpart contributions, either as in-kind resources or cash contributions.

Application Review

Eligible proposals received by the deadline will be presented to the Friends of Paraguay Grants Committee for review followed by an official vote by the full FoP Board of Directors . FoP reserves the right to fund any number or none of the proposals submitted.

Final Report Submission Guidelines

If awarded, grant recipients must submit a final report of the project for which FOP funds were used. Reports must be submitted no later than 90 days after the project is completed. Details will be shared with awarded projects.

Important Dates

Proposals for grants will be accepted through [an online form](#) starting on Tuesday, October 1st and will be accepted until Sunday, November 10, 2026 at 11:59 pm PYT (10:59 pm Eastern Time).

After November 10, 2026, all proposals will be reviewed by the Friends of Paraguay Grants Committee.

Contact for Questions

For questions regarding this request for proposals, please contact Friends of Paraguay at grants@friendsofparaguay.org.

PROPOSAL APPLICATION INSTRUCTIONS

The proposal instructions include a step by step guide for your application. Please include the following sections and details. Proposals missing information may not be considered for funding. While the basic questions are included here, the submission will be through a Google Form.

Grantee information

- Project Title
- Organization Name
- Applicant Name
- Applicant Contact Information - Email and Phone Number (WhatsApp number preferred)

Proposal Narrative

Background and Project Justification

- Need/Problem
 - Explain the problem that the proposed project will help solve, or how it will enhance the community or organization, and/or why the project should be funded.
- Beneficiaries
 - Who are the expected beneficiaries of this project (description and quantity)?
- Lead Organization
 - What is the relationship between your organization and the project stakeholders?
- How does this project support the Friends of Paraguay mission?
- How does the work of your organization support the social and economic development of Paraguay?

Project Description

- Project Overview
 - Provide an overview of the proposed project
- Goals of Project
 - How will this project work towards solving the problem or enhancing the community of organization?
 - How will you know if the project is successful?

- What is the duration and location of this project?
- Specific Activities
 - What activities will be carried out to reach the project's goal?

Capacity Statement

- Provide a summary of your organization's involvement in the community in which this project will take place.
- Share information about the applicant's technical and management capacity to carry out the project.
- Include any collaborating organizations and/or individuals and how they will support the project.

United States Based Organizations Questions

If your organization is based in the United States, it is required that you answer the following questions:

- Please certify the following statement in your application.
 - While the organization is based in the United States, all funds and project work will be completed in Paraguay
- Explain your connection with the community in which you plan to complete the project. Please include any contacts and organizations within the community with whom you have discussed this project with.
- Do you or a member of your organization plan to travel to Paraguay in the duration of the funding period? If not, who will be the recipient of funds in the community for which the project is funded.

Budget

Budget Instructions

- Please use the template below to indicate how the funds will be spent.
- Under *item*, please include what is being budgeted as well as how the cost is calculated
- Under *FoP Funds* include funds that you plan to use from awarded grant funds. Under *Community Funds/In Kind* please include funds that will be provided monetarily or as in-kind by the organization, another governmental or non profit organization, or the local community.
- Please calculate the item total and budget totals in the appropriate columns.
- This budget will be automatically updated to the application Google Form.

Budget Template

PROJECT NAME: [write project name here and remove the brackets]			
Please select a funding tier: ☐ 1 - 1.999 million guaraníes ☐ 2 - 3.999 million guaraníes ☐ 4 - 5.999 million guaraníes ☐ 6 - 8 million guaraníes			
Total Budget Requested: [write total amount here and remove the brackets]			
Item (Include quantity and estimated cost)	FoP Funds	Community Funds/In-Kind	Item Total
Example: 10 Bus tickets at ₡20,000 each	₡200,000		₡200,000
Example: 5 hours of meeting space provided by the high school at ₡10,000 per hour		₡50,000	₡50,000
Example: 5 kg of concrete at ₡10,000 per kg	₡25,000	₡25,000	₡50,000
Example: 5 hours of work at ₡50,000 per hour laying concrete		₡250,000	₡250,000
TOTAL	₡225,000	₡325,000	₡550,000

Budget Narrative

Provide a written description of each item in the budget using the format below. There should be a narrative for each budget line that was included in the table above.

Budget Narrative Template

- ***[Item]:*** *[quantity/frequency] [unit] at [cost in guaraníes] per [unit/hour] for [reason for item]. The total project cost for this item is [total item cost]. We request [cost in guaraníes] from FoP. We will provide [cost in guaraníes/as in-kind] by [organization/person].**

Note - The last sentence is only required if you plan to use a match or in-kind donation for that budget item

Budget Narrative Examples

- **Bus tickets for Participants:** 10 round-trip tickets at an average cost of ₡20,000 per ticket for participants to travel from their home communities to Asuncion for training. This will be so that participants from outside the city center can attend our meetings. The total project cost for this item is ₡200,000. We request ₡200,000 from FoP.
- **Meeting Rooms:** 5 days of meeting rooms at ₡10,000 per day for training. This is so that we can bring community members together to discuss the project. The total project cost for this item is ₡50,000. We request ₡0 from FoP as the rooms are provided at no cost to the project by the local colegio.
- **Concrete for Benches:** 5 kg of concrete at ₡10,000 per kg. This will be so that we can build the new benches in the park. The total project costs for this item is ₡50,000. We request ₡25,000 from FoP and will have ₡25,000 donated by the local hardware shop.
- **Concrete Work to Build Benches:** 5 hours of work at ₡50,000 per hour for laying concrete. This will be so that we can build the new benches in the park. The total project cost for this item is ₡250,000 . This will be provided by community members as cost share.